

**PRELIMINARY STREET CONSTRUCTION PLAN - CHECKLIST**

Note: We recommend that this checklist be included with the submittal of the plan. A written explanation for any omissions from these submission requirements should be included if any box for applicant's initials is blank.

Applicant: \_\_\_\_\_

Description of Land: \_\_\_\_\_

Reference	Information Required	Applicant's Initials	Staff Initials
§175-32E(2)(b)	Form B		
§175-12D(7)	Fee		
§175-12B(4)	* black line or ozalid prints.		
§175-10A	Sheet size maximum = 36" by 24".		
	*To facilitate distribution to Planning Board members, you may substitute five sets of 11 by 17 plans to accompany three large sets (36" by 24")		
§175-10B	Scale 1"= _____'. Is it a common engineering scale? ( y / n )		
§175 9D	Signature of all property owners on Form B application (if not applicant).		
§175-9D	If applicant is not owner: is written statement of nature of applicant's interest in property included with application? ( y / n )		
§175-9D	If applicant is a corporation: 1. are corporate documents submitted? ( y / n ) 2. is applicant authorized to enter into agreements on behalf of the corporation? ( y / n )		
§175-9E	Does applicant have (or will obtain) necessary rights to perform work in land of others shown on plan? ( y / n )		
§175-68C(2)(b)	Alternative concepts if the applicant seeks waivers from these Regulations: 1.one plan showing full compliance with section (§175-68E) 2.at least one alternative showing the effect of waivers from those standards.		

§175-10C	<b>GENERAL INFORMATION ON EACH SHEET OF PLAN</b>		
§175-10C(1)	Title block.		
§175-10C(2)	Name of the applicant, and the property owner if not the same.		
§175-10C(3)	Name, address and imprint of the professional registration stamp of the landscape architect, engineer, or land surveyor responsible for the preparation of each sheet.		
§175-10C(4)	Title for each sheet and a number for each sheet - with sheets consecutively numbered.		
§175-10C(5)	Visual scale and north arrow.		
§175-10C(6)	Date of original preparation and the date of each of any subsequent revisions, with the revisions noted.		
§175-10C(10)	Legend		

<b>PRELIMINARY STREET CONSTRUCTION PLAN</b>			
§175-68C(2)(c)[1]	Locus-context Map		
§175-68C(2)(c)[2]	Site Construction Plan		
§175-68C(2)(c)[3]	Street Layout and Profile Plans		
§175-68C(2)(c)[4]	Utilities Plan		
§175-68C(2)(c)[5]	Landscape Plan		
§175-68C(2)(c)[6]	Certified copy of a plan properly recorded prior to April 4, 1948, showing the layout of the unaccepted street.		
§175-68C(2)(c)[7]	Evidence that the street has been in existence continually since April 4, 1948.		
§175-68C(2)(c)[8]	Written opinion of an attorney.		
§175-68C(2)(c)[9]	List identifying all waivers, if any, from these standards and the reasons the waiver is requested (Form W).		
§175-68C(2)(c)[10]	Statement whether the applicant intends to petition to have the street accepted by the Town as a public street.		