

Selectmen's Meeting
February 25, 2008

A regular meeting of the Board of Selectmen was held on Monday, February 25, 2008 at 7:30 p.m. in the Selectmen Meeting Room, Town Office Building. Chairman Krieger, Mr. Kelley, Mr. Cohen, Mr. Manz; Mr. Valente, Town Manager; and Ms. Pease, Executive Clerk, were present.

Selectmen Concerns and Liaison Reports

Mr. Manz received a letter from a Clarke Middle student regarding concerns that the intersection at Waltham Street and Marrett Road is unsafe for students trying to get to school and asking that the intersection be made safe.

Mr. Manz received a letter from a resident regarding the Safe Routes to School process and asking how residents can check on the status of the programs.

Mr. Manz will call a resident who contacted him about being woken up by beeping construction vehicles and asking how he can get long-term relief.

Mrs. Krieger noted that the budget book has been posted on the Town's web page to meet the required deadline for availability prior to Town Meeting.

The Selectmen will respond to the letter that was in the Lexington Minuteman written by David Moschella about surpluses shown in the Town Warrant. Mrs. Krieger will draft a response and send to the Selectmen for comment before finalizing and sending.

Approve and Sign Bonds

Upon motion duly made and seconded, it was voted 4-0 that the sale of the \$24,143,000 General Obligation Municipal Purpose Loan of 2008 Bonds of the Town dated February 15, 2008 (the "Bonds"), to UBS Securities, LLC at the price of \$24,247,808.23 and accrued interest is hereby approved and confirmed. The bonds shall be payable on February 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u> (Percent)	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u> (Percent)
2009	\$1,683,000	3.50%	2019	\$1,115,000	3.75
2010	1,435,000	3.00	2020	1,115,000	3.75
2011	1,435,000	3.00	2021	1,115,000	4.00
2012	1,405,000	3.00	2022	1,115,000	4.00
2013	1,405,000	3.00	2023	1,105,000	4.00
2014	1,195,000	3.00	2024	1,105,000	4.00
2015	1,195,000	3.00	2025	1,100,000	4.00

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2016	1,195,000	3.50	2026	1,100,000	4.125
2017	1,195,000	4.50	2027	1,010,000	4.125
2018	1,190,000	3.50	2028	930,000	4.25

Further it was voted that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement (the "Preliminary Official Statement") dated February 7, 2008, and a final Official Statement dated February 14, 2008 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted;

Further it was voted that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Preliminary Official Statement;

Further it was voted that the consent to the financial advisor bidding for the Bonds, as executed prior to the bidding for the Bonds, is hereby confirmed;

Further it was voted that the Bonds may be secured in whole or in part by insurance or by letters or lines of credit or other credit facilities, as shall, in the discretion of the Treasurer, be in the best interests of the Town;

Further it was voted that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time; and

Further it was voted that each member of the Board of Selectmen, the Town Clerk and the own Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Grant of Location

Verizon New England and Boston Edison (NStar) – Loring Road

Upon motion duly made and seconded, it was voted 4-0 to approve the petition of Verizon New England, Inc. and Boston Edison Company d/b/a Nstar for permission to locate and/or relocate anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along Loring Road from existing joint pole number 378/6, on the Northeasterly side of Loring Road, place new sidewalk anchors and guys 5 feet (+) northeasterly of said pole.

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NStar Electric Company – Cary Avenue

Upon motion duly made and seconded, it was voted to approve the petition of Nstar Electric to construct, and a location for, a line of conduits and manholes with the necessary wires and cables therein to be located at Cary Avenue westerly at pole 30/4 approximately 365 feet south of Middle Street a distance of about 58± feet conduit.

Department of Social Services Reorganization

Mr. Valente presented the Selectmen with a recommendation to create a Department of Senior Services to focus on supporting older adults and their families. The recommendation will restore and enhance senior services and allow staff to effectively focus and concentrate on the growing senior population. The restructure involves:

1. Recruit for a Director of Senior Services;
2. Create and fund a new position of Program/Volunteer Coordinator;
3. Revise job responsibilities for administrative/clerical staff;
4. Revise Social Services Coordinator position to focus on information and referral and outreach activities; and
5. Support a clinical team model for the department.

In addition, the COA Board will complete a study of the Adult Supportive Day Care program by April 1 and make recommendations to the Town Manager and Board of Selectmen regarding changes that may be necessary.

The Town will continue to examine options for Youth and Family Services. Currently the services are spread among Schools, Police, Recreation, and Social Services. After the Senior Services Department has been set up, the Town Manager plans to focus on what would be the most effective way to coordinate the youth and family services. He will work with the Human Services Committee, continue discussions with the stakeholders, continue reviewing service delivery models from other comparable communities, and then report back to the Board of Selectmen by May 1.

Mr. Kelley was concerned about the reorganization and felt citizens needed one location to go for social services.

Mr. Manz was concerned that youth is being ignored, especially since hearing the questions that were raised at the recent Youth Forum. He needs to see a plan for Youth and Family Services prior to voting for the Department of Senior Services model.

Mr. Blout, Chair of the Human Services Committee, thinks that a combined department could be done within the current budget. Mr. Griffiths and Mr. Diaz were concerned that current youth issues would become the School's problem. Ms. Cohen, Chair of the Council on Aging, supports the proposed recommendation. Dr. Duggin, a speaker at the Youth Forum, would prefer to see a unified senior/youth plan.

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Mrs. Krieger and Mr. Cohen recommend approving the Department of Senior Services reorganization as proposed by the Town Manager. There are not enough resources at this time for both a senior and youth/family department. They suggest that further meetings with youth/family groups be held to discuss how to organize a Family/Youth Department, but in the meantime fill the position formerly held by Becky Kosterman.

Mr. Kelley and Mr. Manz would like further discussion at the next meeting with, possibly, some additional options.

Article Positions/Presentations

Article 36 – Amend General Bylaw – Snow/Ice Removal

Ms. Williams would like the Selectmen's support for this article that would make walking in the winter safer and easier. The Selectmen felt that this article would not help the problem. The Town needs to see if the current bylaws can be enforced and also it is critical to educate the citizens on how important it is to keep the sidewalks clear.

Article 18 – Appropriate for School Capital Projects and Equipment

Mr. Goddard reviewed and answered questions regarding the school capital projects and equipment requests:

1. School Technology Plan
2. PreK-12 Master Plan
3. Food Service Equipment
4. Classroom Furniture

Article 19 – Appropriate for Public Facilities Capital Projects

Mr. Goddard reviewed and answered questions regarding the public facilities capital project requests:

1. Install Lockers;
2. Phase 2 Mechanical Systems Replacement – Clarke – change from electric to gas to be completed in FY2009;
3. Roofing Renovation – to evaluate all roofs and make stable;
4. Auditorium Remodeling – Diamond;
5. Extraordinary Repairs – Clarke/Diamond – to complete a punch list;
6. MST Department Construction – need private offices;
7. Safe Parent Pickup and Parking;
8. Remove Estabrook Oil Tank – to remove oil tank and replace with gas;
9. Building Envelope;
10. Munroe Fire Prevention System;
11. Fire Headquarters Redesign; and
12. Senior Center Design, Renovation and Expansion – hope to bring estimates to Selectmen by the end of March.

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Economic Development Task Force Update

Ms. Garberg and Mr. Zurlo, Co-Chairs of the Economic Development Task Force (EDTF), and Ms. Yankofsky, Economic Development Officer, updated the Selectmen on the Economic Development Task Force draft report outline and a draft charge for an Economic Development Advisory Board (EDAB).

The Selectmen suggested that the Traffic Mitigation Group be included in the charge as support staff. Some Selectmen were concerned about the additional layer of approvals that would be needed from the Economic Development Advisory Board. The EDAB role would be to assist in the entire process and to educate the community so that the commercial base can be increased. The Selectmen would like to see the full report before approving the charge.

Ms. McKenna is concerned that the focus is only on large commercial enterprises, that Tourism is not included; need representatives from all, businesses both in and out of the center. The EDTF wants the EDAB to be seen as an umbrella for all representatives.

The EDTF plan to return to the Selectmen with a complete report and final charge in about a month.

Eagle Letter for Lawrence Irving

Upon motion duly made and seconded, it was voted 4-0 to send a letter to Lawrence Irving congratulating him on attaining the highest rank of Eagle in Boy Scouting.

Appointments

Tax Deferral and Exemption Study Committee

Upon motion duly made and seconded, it was voted 4-0 to appoint Mary Haskell to the Tax Deferral and Exemption Study Committee.

Tourism Committee

Upon motion duly made and seconded, it was voted 4-0 to appoint Carla Fortmann to the Tourism Committee for a one-year term to expire on September 30, 2008.

Consent Agenda

Commitment and Adjustments of Water and Sewer Charges

Upon motion duly made and seconded, it was voted 4-0 to approve the following commitments and adjustments of water and sewer charges:

Commitment of Water/Sewer Charges for 2/11/08 (Cycle 9)	\$148,737.26
Commitment of Water/Sewer Charges for 1/1/08 to 1/31/08 (final bill)	\$3,058.17
Adjustments of Water/Sewer Charges for 1/1/08 to 1/31/08	-\$16,535.80

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Use of the Battle Green – First Parish Church

Upon motion duly made and seconded, it was voted 4-0 to approve the request of the First Parish of Lexington to use the Battle Green on Sunday, March 2, 2008, at approximately 12:00 noon for 30 minutes as part of the international "Song of Peace" project.

Reconfirm Selectmen Appointment to the Lexington Emergency Housing Assistance Committee (LEHAC)

Upon motion duly made and seconded, it was voted to appoint Julie Duncan to the Lexington Emergency Housing Assistance Committee (LEHAC) to represent the Board of Selectmen.

Minutes

Upon motion duly made and seconded, it was voted to approve the minutes of February 11, 2008 and February 13, 2008.

Executive Session Minutes

Upon motion duly made and seconded, it was voted to approve the executive session minutes of February 11, 2008.

Executive Session

Upon motion duly made and seconded, it was voted by roll call 4-0 to go into executive session for the purpose of a collective bargaining matter, with no intent to return to open session.

Upon motion duly made and seconded, it was voted to adjourn at 10:00 p.m.

A true record, Attest:

Lynne A. Pease
Executive Clerk