

Selectmen's Meeting  
December 11, 2007

A special meeting of the Board of Selectmen was held on Tuesday, December 11, 2007, at 8:00 a.m. in the Selectmen's Meeting Room for Department Budget Presentations. Chairman Krieger, Mr. Kelley, Mr. Cohen, Mr. Manz and Mr. Burnell; Mr. Valente, Town Manager; and Ms. Pease, Executive Clerk, were present.

FY 2009 Budget Presentations

DPW General Fund

Mr. Hadley presented the DPW FY2009 Budget Requests: Level Service Requests: DPW Administration \$469,692; Engineering \$519,202; Street Lighting \$387,037; Highway Maintenance \$895,026; Road Machinery \$643,295; Snow Removal \$645,162; Parks Division \$816,133; Forestry \$252,446; Cemetery \$277,840; Refuse Collection \$725,000; Recycling \$990,794; Refuse Disposal \$664,950; Building Maintenance \$0; Lexpress \$499,608; Parking Operations \$132,125. Total Level Service Budget: \$7,918,310.

Program Improvement Requests: Increased Hours Management Analyst \$4,137; Engineering Plotter Replacement \$30,000; Senior Civil Engineer \$79,756; Turf and Public Grounds Maintenance \$64,663; Tree Planting \$24,000; Cemetery Grounds Maintenance \$29,000; W-4 Operator at Compost Facility \$50,035; and Street Opening Laborer \$46,663. Total Program Improvement Requests: \$328,254.

Capital Improvement Projects: Water Distribution Improvements - \$1,800,000 each year in FY2009 through FY2011 (Total \$5,400,000); Equipment Replacement - \$503,000 in FY2009, \$510,000 in FY2010, \$510,000 in FY2011, \$520,000 in FY2012 and \$510,000 in FY2013 (Total \$2,553,000); Sanitary Sewer System Improvements - \$1,200,000 each year from FY2009 through FY2013 (Total \$6,000,000); Hydrant Replacement Program - \$50,000 each year from FY2009 through FY2013 (Total \$250,000); GIS Implementation Plan - \$184,350 in FY2009 and \$184,200 in FY2010 (Total \$378,450); Building Envelope - \$297,500 in FY2009, \$1,000,000 in FY2010 through FY2013 (Total \$4,297,500); Pump Station Upgrades - \$100,000 in FY2009 through FY2012 (Total \$400,000); Automatic Meter Reading System - \$842,000 in FY2010, \$542,000 in FY2011 and FY2012 (Total \$1,926,000); Street Improvements - \$1,212,500 in FY2009, \$1,225,375 in FY2010, \$1,238,500 in FY2011, \$1,252,000 in FY2012 and \$1,265,750 in FY2013 (Total \$6,194,125); CBD Sidewalks - \$370,000 in FY2009, \$200,000 in FY2010 and FY2011 (Total \$770,000); Dam Repair - \$300,000 in FY2010 and \$30,000 in FY2011 (Total \$330,000); Sidewalk Improvements - \$275,000 in FY2009, \$1,625,000 in FY2010, \$225,000 in FY2011, \$250,000 in FY2012 and FY2013 (Total \$2,625,000); Storm Drain Improvements - \$160,000 in FY2009, \$660,000 in FY2010, \$675,000 in FY2011 through FY2013 (Total \$2,645,000); Woburn Street Reconstruction - \$1,080,000 in FY2009; Traffic Mitigation - \$50,000 in FY2009 through FY2011 (Total \$150,000); Intersection Improvements - \$600,000 in FY2009 and FY2011 (Total \$1,200,000); Street Acceptance—Carnegie Place - \$65,000 in FY2010. Total Capital Requests: \$36,464,075.

Budget Presentations – December 11, 2007

Department Goals include: move forward with the construction of the new DPW Facility and maintain smooth operations throughout the construction process; continue the American Public Works Association self assessment portion of the Accreditation process; support implementation of GIS; expand operations at the Hartwell Avenue Compost Facility; work with the Energy Conservation Committee to improve energy efficiency and savings; and establish a regular tree planting program.

Water Enterprise

Mr. Hadley presented the FY2009 Water Enterprise Budget Requests: Water Operations \$1,493,209; MWRA \$4,529,553; Indirects \$820,952. Total Water Enterprise Budget \$6,843,714.

Department Goals include: continue with the hydrant maintenance program; complete the Town-wide meter change out by installing the last 3200 meters to replace meters that cannot be read electronically; recertify two employees in Backflow/Cross-Connection Devices and plan and implement a Backflow testing; reduce the amount of Pit Meters in Town and change out the manual reads on the ones that cannot be eliminated; and update all the “paper tie cards” for GIS implementation.

The FY2009 Water Operating Expenses request has been decreased by \$125,000 for the third year in four of PILOT reduction.

Sewer Enterprise

Mr. Hadley presented the FY2009 Sewer Enterprise Budget Requests: Sewer Enterprise \$975,148; MWRA \$6,193,960; Indirects \$714,536. Total Sewer Enterprise Budget \$7,883,644.

Department Goals include: continue to rehab and refurbish all 9 pump stations and bring them up to OSHA standards; clear and repair all access routes to all sewer easements; prioritize and repair problem areas; continue pipe flushing program and root removal in all problem areas; and initiate an educational program for the entire Town as to the costs and problems created by inflow and infiltration.

The MWRA request for FY2009 is a 10 percent increase on the actual assessment. More accurate estimates of MWRA costs will not be available until 2008. The MWRA Advisory Board wants to keep the increase below 4.9 percent.

Upon motion duly made and seconded, it was voted to adjourn at 10:00 a.m.

A true record; Attest:

Lynne A. Pease  
Executive Clerk