

Selectmen's Goal Setting Meeting  
July 11, 2006

A Goal Setting meeting of the Board of Selectmen was held Monday, July 11, 2006, at 9:00 a.m. in the Depot Building. Chairman Krieger, Mr. Kelley, Mr. Pagett, Mr. Cohen, Mr. Manz; Mr. Valente, Town Manager; Ms. Vine, Assistant Town Manager; Ms. McLaughlin, Facilitator; and Ms. Pease, Executive Clerk were present.

There was considerable discussion on the following agenda:

1. Review of FY2006 Accomplishments
2. Discussion of FY2007 –2008 Potential Goals
  - a. New Goals proposed by Selectmen, Other Boards and Committees and Staff
  - b. Previous goals from FY2006 still open
3. Review of Staff Organizational Goals
4. Review of Departmental Goals
5. Next Steps
  - a. Schedule Follow-up Meeting to Prioritize Programmatic Goals – scheduled for July 17, 2006
  - b. Schedule Meeting to Discuss Financial Goals

Below is a list of goals/values the Selectmen are interested in pursuing:

Financial

1. Working with School Committee and Finance Committees, plan the FY2008 budget schedule to allow adequate time for gap-narrowing discussions with a deadline of distributing the proposed budget to the Finance Committees and Town Meeting members by *(date)*.
2. Discuss options for scheduling future override elections before Town Meeting, and by *(date)* frame the parameters for a public process and schedule to consider potential changes. Determine the feasibility of changing the schedule for the FY08 budget process, giving specific consideration to the timing of the DPW facility debt exclusion, by *(date)*.
3. Review opportunities for reducing the dependence on residential property tax revenue by (a) scheduling a discussion of PILOTs by *(date)*, and (b) reviewing policies regarding fees and fines by *(date)*.

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4. Collaboratively with the School Committee, establish guidelines for collective bargaining regarding employee compensation (wage and salaries, benefits) by *(date)*.
5. Between now and next summer, sponsor information gathering/analysis and ongoing dialogue with the community and the Planning Board about Lexington's commercial sector and identify options for increasing commercial tax revenues over a multi-year period. Determine the feasibility of bringing any specific proposals) to the 2007 Annual Town Meeting by *(date)*.

### Facilities Planning & Management

6. Facilitate continued progress toward reconstruction of the remaining 4 elementary schools, the School Administration Building, a new Senior Center, and potentially other public buildings by comprehensively reviewing long-term facility needs and developing an integrated financing strategy. By *(date)* develop a time line for understanding needs and establishing a framework.
7. Work toward a new Senior Center and/or Community Center that serves needs of community by (a) obtaining consensus on the functional requirements by *(date)* and (b) following up on recommendations of the Senior Center Siting Committee by *(date)*.
8. By September 15, make key decisions regarding Munroe School: (a) determine whether and on what terms the Arts Council can continue operating there, and (b) develop a plan to resolve both immediate safety concerns and long-term capital improvements issues.
9. Reopen conversations with the School Committee to explore a combined school/municipal public facilities maintenance department, and by *(date)* identify a time line for reviewing options.
10. Obtain School Committee commitment to undertaking a collaborative, long-term program for energy conservation, and by *(date)* outline plans for FY07-08.

### Economic Development & Transportation

11. Request funding at the March 2007 Annual Town Meeting for a feasibility study, for a low-rise parking structure at the Meriam Street parking lot, to be completed by *(date)*, and use the results for future discussions of parking in the Center.
12. After reviewing cost estimates for installation and maintenance of sidewalks on the south side of Massachusetts Avenue, adopt by *(date)* a policy for Center sidewalks regarding construction design and material.

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### Municipal Operations

13. Schedule discussions concerning the Hartwell Avenue compost facility, including revenue-generating potential, customer service issues, and a business plan for expanded operations, at regular Selectmen's meetings in the fall of 2006.
14. Support continued/enhanced municipal/school communication and collaboration, at board and staff level by *(date)*.
15. Consider the recommendations of the Human Services Committee and discuss related social services needs at a meeting in September 2006.
16. Continue consideration of ad hoc Water and Sewer Rate Study Committee recommendations regarding indirect cost analysis, municipal rate structure, abatement policy, and retained earnings analysis by *(date)*. Determine what follow-up action is needed before rate setting for FY2006, and implement changes including establishing an abatement review board by *(date)*.

### Committees

17. By *(date)* review and provide appropriate clarification of and/or reinforcement for the function of Selectmen liaisons, level of staff support, committee reporting process, and advocacy role of the following Selectmen-appointed committees: *(list)*

### Public Communication

18. Clarify the process of how citizen inquiries to the Selectmen are responded to and how staff response is obtained by *(date)*.
19. Continue support for the planning process to bring the DPW building project before the voters in March of 2007.
20. Proactively communicate to residents on critical issues relating to Town finances, services and programs

### Other

21. By June 2007, work with the 2020 Vision Committee to identify priority issues for the Lexington 2020 Vision process to address over the next two years.

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Upon motion duly made and seconded, it was voted to adjourn at 12:45 p.m.

A true record; Attest:

Lynne A. Pease  
Executive Clerk