



Town of Lexington  
*WATER & SEWER BILLING*  
1625 Massachusetts Ave  
Lexington, MA 02420  
*New Fax: 781-861-2783*

## *FINAL WATER/SEWER BILL REQUEST FORM*

*Please provide the Water/Sewer Billing Office with the following information **four days prior** to the transfer of ownership. This time is needed to process the information in the Town's billing system. If you have any questions, please call the Billing Office at (781) 862-0500 ext 279. Over the next few months, the Town will be requiring payment of the bill when the statement is picked up.*

*ACCOUNT NUMBER:*

*DATE:*

*CURRENT OWNER:*

*CURRENT ADDRESS:*

*If the bill shows a credit balance, the current owner must provide a FORWARDING ADDRESS, for a refund to be mailed.*

*READING ON DOMESTIC METER*

*ON IRRIGATION*

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*NEW OWNER'S NAME - finals will not be completed without the name of the new owner(s)*

*REAL ESTATE AGENT/COMPANY/CONTACT AND PHONE NUMBER*

*Please note: (1) If the Current Owner does not pay the amount due on the water and sewer account, this amount will become the responsibility of the New Property Owner. (2) If, within 30 days of the Final Water & Sewer Bill generation, the sale does not go through, notify the Water & Sewer Office to keep the bill in the seller's name.*